

What is the Hazard?	Who might be harmed? And How?	What is already in place ?	What further action is necessary ?	Who put it into action? BY WHOM	Assessment Done BY WHEN	Will be put into place DATE DONE
Covid-19 virus	Everyone Becoming infected by the virus, illness	<ul style="list-style-type: none"> <li>* washing hands, on arrival and periodically thought out the day.</li> <li>* Hand sanitiser in entrance, all staff will have a personal small bottle of hand sanitiser</li> </ul>	<ul style="list-style-type: none"> <li>* parents will be given a copy of this risks assessment</li> <li>* Parents will be given a fact sheet of Little Sprouts procedures to follow government guidelines through the covid pandemic.</li> </ul>	All staff	08:06:20	01:07:20

		<ul style="list-style-type: none"> <li>* all work surfaces and toilets will be sanitised periodically throughout the day.</li> <li>* Toys will be cleaned at the end of every session, toys that have been put in the children's mouths will be removed when they have been put down and cleaned</li> </ul>	<ul style="list-style-type: none"> <li>* staff to maintain these at all times, being mindful in new routines of cleaning</li> <li>* Continually monitor the government guidelines set and implement these where applicable.</li> </ul>	<b>All staff</b>	<b>08:06:20</b>	<b>01:07:20</b>
		<ul style="list-style-type: none"> <li>* arranging staggered arrival and departure times, parents will wait outside the entrance by the allocated cones (2metres apart), along the drive way, to be called in by a member of staff. Parents will only come as far as the entrance.</li> <li>* Children not to bring toys from home - only rest comforters in bags for specific time</li> </ul>		<b>All staff</b>	<b>08:06:20</b>	<b>01:07:20</b>

		<ul style="list-style-type: none"> <li>* empty bins periodically through out the day</li> <li>* Reduce the amount of toys and remove resources that cannot be washed as easily.</li> <li>* There will be no more than 15 children attend attended in one day - following government guidelines</li> </ul>		All staff	08:06:20	01:07:20
Covid 19 Shown symptoms in child	All  Passing the virus - illness	<ul style="list-style-type: none"> <li>* parent to collect immediately -</li> <li>* Familiar adult to wear PPE and sit with child away from others in the entrance hall</li> </ul>	<ul style="list-style-type: none"> <li>* child to be tested</li> <li>* Member of staff may continue to work</li> <li>* If child tested positive - nursery to shut for recommend time set by the government guidelines</li> </ul>	All staff	08:06:20	01:07:20

<p><b>Covid 19 shown symptoms in staff</b></p>	<p><b>All  Spreading the virus - illness</b></p>	<p>* staff member to leave straight away and to follow government guidelines in isolating. *</p>	<p>* staff member to get tested if positive - nursery to shut for recommend time set by the government guidelines</p>	<p><b>All staff</b></p>	<p><b>08:06:20</b></p>	<p><b>01:07:20</b></p>
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